

Working Budget Final Draft

FY 2024-25

Approved at June 12, 2024 Regular Board Meeting

Income Summary	FY 23/24 Budget	FY 24/25 Budget
Property Taxes (Cook, DuPage, PPRT)	\$2,345,000.00	\$ 2,477,400.00
Fees (copy/print, lost items, non-resident cards)	\$12,350.00	\$ 11,550.00
Donations (Friends, Foundation, Memorials)	\$13,000.00	\$ 10,500.00
Grants (Per Capita, Other)	\$35,500.00	\$ 35,200.00
Other	\$155,500.00	\$ 181,000.00
TOTAL:	\$2,561,350.00	\$ 2,715,650.00

Corporate Fund Expenditures

Personnel - Gross Salaries	FY 23/24 Budget	FY 24/25 Budget
10-51120 Adult & Teen Services	\$302,500.00	\$ 321,000.00
10-51140 Youth Services	\$255,500.00	\$ 265,000.00
10-51110 Administration	\$243,000.00	\$ 250,000.00
10-51160 Maintenance	\$48,500.00	\$ 50,500.00
10-51130 Access Services	\$323,000.00	\$ 333,000.00
TOTAL:	\$1,172,500.00	\$ 1,219,500.00

Personnel Costs	FY 23/24 Budget	FY 24/25 Budget
Disc Intermittant Labor		
10-51710 Medical Insurance	\$140,000.00	\$ 135,000.00
10-51711 Medical HRA	\$68,000.00	\$ 68,000.00
10-51712 Dental/Vision/Life/FSA	\$15,000.00	\$ 15,300.00
10-51713 Health Benefits Admin Fees	\$1,500.00	\$ 1,500.00
10-51720 Empl. Recognition	\$3,500.00	\$ 4,000.00
10-51730 Association Dues	\$3,500.00	\$ 3,000.00

10-51740 Mileage	\$2,000.00	\$	2,000.00
10-51750 Recruiting Costs	\$1,500.00	\$	1,500.00
10-51810 Continuing Ed - Admin.	\$700.00	\$	850.00
10-51820 Continuing Ed - ATS	\$850.00	\$	900.00
10-51830 Continuing Ed - Patron Svcs	\$850.00	\$	900.00
10-51840 Continuing Ed - YS	\$850.00	\$	900.00
10-51850 Continuing Ed - Materials Svcs	\$500.00	\$	900.00
10-51900 Tuition Re'burement	\$2,000.00	\$	8,000.00
10-51870 Conferences	\$6,000.00	\$	6,000.00
TOTAL:	\$246,750.00	\$	248,750.00

Total Personnel Costs \$1,419,250.00 \$ 1,468,250.00

Building Operations

	FY 23/24 Budget		FY 24/25 Budget
10-52100 Utilities - Electric	\$37,500.00	\$	54,750.00
10-52200 Utilities - Gas	\$18,000.00	\$	17,000.00
10-52300 Utilities - Water	\$5,750.00	\$	6,250.00
10-52400 Bldg/Mech. Maintenance	\$43,000.00	\$	42,000.00
10-52500 HVAC System (Controls + Mech)	\$38,000.00	\$	41,000.00
10-52600 Custodial Services	\$39,000.00	\$	37,000.00
10-52700 Telephone	\$15,000.00	\$	14,000.00
10-52750 Security Systems	\$10,000.00	\$	9,000.00
10-52800 Landscaping	\$10,300.00	\$	10,750.00
10-52850 Snow Removal	\$10,500.00	\$	11,000.00
10-52900 Equipment Rental	\$500.00	\$	500.00
TOTAL:	\$227,550.00	\$	243,250.00

Trustee Expenses

	FY 23/24 Budget		FY 24/25 Budget
10-54100 Board Supplies	\$1,000.00	\$	1,000.00

10-54200 Legal Notices	\$3,000.00	\$	3,000.00
10-54150 Board Training	\$1,000.00	\$	1,500.00
10-54250 Advocacy/Pub. Relations	\$1,500.00	\$	1,500.00
10-54300 Association Dues	\$400.00	\$	400.00
10-54350 Mileage Expense	\$150.00	\$	150.00
TOTAL:	\$7,050.00	\$	7,550.00

Professional Services

	FY 23/24 Budget		FY 24/25 Budget
10-53100 Legal Fees/Expenses	\$10,000.00	\$	11,000.00
10-53200 Building & Liability Insurance	\$30,000.00	\$	34,000.00
10-53300 Accounting Fees	\$12,500.00	\$	12,500.00
10-53350 Audit & Actuary Fees	\$14,100.00	\$	15,000.00
10-53400 Payroll Processing	\$7,800.00	\$	8,000.00
10-53500 Bank Fees	\$650.00	\$	1,500.00
10-53550 Credit Card Processing	\$750.00	\$	1,200.00
10-53600 Collection Services	\$1,000.00	\$	1,000.00
10-53150 Consulting Services	\$85,000.00	\$	99,000.00
10-53700 Appraisal Services	\$2,000.00	\$	2,300.00
TOTAL:	\$163,800.00	\$	185,500.00

Library Materials

	FY 23/24 Budget		FY 24/25 Budget
10-55120 Books - Adult	\$52,000.00	\$	53,500.00
10-55125 Books - Teen	\$3,500.00	\$	3,500.00
10-55130 Books - Youth	\$34,000.00	\$	35,100.00
10-55110 Books - Admin	\$500.00	\$	500.00
10-55320 Adult Periodicals	\$5,000.00	\$	5,000.00
10-55330 YS Periodicals	\$750.00	\$	700.00
10-55220 Adult AV	\$23,000.00	\$	23,000.00
10-55230 YS AV	\$12,000.00	\$	10,950.00
10-55420 Databases - ATS	\$36,500.00	\$	37,500.00

10-55430 Databases - Youth	\$12,000.00	\$	12,200.00
10-55500 Downloadable Media	\$38,000.00	\$	45,000.00
TOTAL:	\$217,250.00	\$	226,950.00

Programming & Events

	FY 23/24 Budget		FY 24/25 Budget
10-55620 Adult Programming	\$11,500.00	\$	12,500.00
10-55630 Youth Programming	\$10,000.00	\$	13,500.00
10-55625 Teen Programming	\$4,000.00	\$	4,000.00
10-55610 Admin Programming	\$5,000.00	\$	6,000.00
10-55700 Interdepartmental Prog.	\$5,000.00	\$	5,500.00
TOTAL:	\$35,500.00	\$	41,500.00

Public Relations and Marketing

	FY 23/24 Budget		FY 24/25 Budget
10-54400 Newsletter Printing	\$17,000.00	\$	18,000.00
10-54450 Newsletter-Postage	\$10,000.00	\$	11,000.00
10-54510 Admin. Pub. Relations	\$3,500.00	\$	4,000.00
10-54520 ATS Pub. Relations	\$750.00	\$	1,000.00
10-54530 YS Pub. Relations	\$750.00	\$	1,000.00
10-54540 Patron Svcs Public Relations	\$700.00	\$	1,000.00
10-54550 Digital Promotions	\$600.00	\$	1,500.00
10-54600 Promotional Materials	\$2,500.00	\$	5,000.00
TOTAL:	\$35,800.00	\$	42,500.00

Library Operations

	FY 23/24 Budget		FY 24/25 Budget
10-56115 Supplies - Patron Services	\$6,000.00	\$	7,500.00
10-56125 Supplies - Youth Services	\$6,000.00	\$	7,500.00
10-56120 Supplies - ATS	\$6,000.00	\$	9,000.00
10-56200 Graphics Supplies	\$2,000.00	\$	3,000.00
10-56250 Patron Supplies	\$400.00	\$	400.00

10-56400 Custodial Supplies	\$8,500.00	\$	7,500.00
10-56110 Office Supplies	\$6,000.00	\$	5,000.00
10-56300 Copy Paper	\$1,750.00	\$	1,200.00
10-56350 Supplies - Materials Services	\$7,500.00	\$	8,000.00
10-56500 Sm Equipment Purchase	\$1,500.00	\$	1,500.00
10-56600 Equipment Contracts	\$11,500.00	\$	10,000.00
10-56750 Postage-Patron Services	\$300.00	\$	100.00
10-56700 Postage-General	\$700.00	\$	700.00
10-56800 Reciprocal Borrower Payments	\$1,000.00	\$	800.00
10-56825 Binding	\$100.00	\$	100.00
10-56850 Processing/Outsourced	\$4,500.00	\$	5,000.00
10-56875 OTC Stamp Program	\$1,500.00	\$	1,200.00
10-56900 Contingency	\$13,000.00	\$	15,000.00
TOTAL:	\$78,250.00	\$	83,500.00

Automation

	FY 23/24 Budget		FY 24/25 Budget
10-57200 IT Support Contract	\$31,540.00	\$	34,800.00
10-57250 IT Support Add'l Time/Projects	-	\$	15,500.00
10-57300 Computer Equipment (Capital)	\$23,000.00	\$	23,000.00
10-57400 Internet Fees	\$12,000.00	\$	12,000.00
10-57500 Computer Hdw Maint.	\$5,000.00	\$	5,000.00
10-57600 Software Licensing	\$20,000.00	\$	18,000.00
10-57700 Website Hosting	\$3,000.00	\$	3,000.00
10-57710 PCG 23 & 24 - Website Redesign	\$36,000.00	\$	33,700.00
10-57900 SWAN Fees	\$33,840.00	\$	30,900.00
TOTAL:	\$164,380.00	\$	175,900.00

Capital Equipment

	FY 23/24 Budget		FY 24/25 Budget
10-58100 Library Equipment	\$5,000.00	\$	6,000.00
10-58200 Furniture	\$10,000.00	\$	10,000.00

TOTAL:	\$15,000.00	\$	16,000.00
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Special Funds

	FY 23/24 Budget		FY 24/25 Budget
FICA	\$82,000.00	\$	93,350.00
IMRF	\$81,450.00	\$	96,500.00
Unemp. Comp	\$9,570.00	\$	9,900.00
Workers Comp	\$3,500.00	\$	4,000.00
Liability Ins.	\$3,000.00	\$	3,000.00
Audit Expense	\$3,000.00	\$	3,000.00
Building Maint.	\$15,000.00	\$	15,000.00
TOTAL:	\$197,520.00	\$	224,750.00

Special Reserve Budget:	FY 23/24 Budget		FY 24/25 Budget
	\$150,000.00	\$	150,000.00

Summary

Corporate Funds Estimated Budget Expenditures:

	FY 23/24 Budget		FY 24/25 Budget
Personnel Costs	\$1,419,250.00	\$	1,468,250.00
Other Corporate Fund Costs	\$944,580.00	\$	1,022,650.00
Total Corp. Budget	\$2,363,830.00	\$	2,490,900.00

Estimated Special Funds Budget:	\$197,520.00	\$	224,750.00
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Total Estimated Budget:	\$2,561,350.00	\$	2,715,650.00
Total Estimated Revenue:		\$	2,715,650.00
Balance:		\$	-

